

GOVERNMENT OF MANIPUR  
OFFICE OF THE  
DIRECTORATE OF MINORITIES & OTHER BACKWARD CLASSES & SC  
NORTH A.O.C., IMPHAL.

**TENDER FORM FOR EMBROIDERY SCHEME**

Sl. No. of the Tender :  
Name of the party of firms in whose  
favour the Tender has been issued :

The Directorate of Minorities, OBC & SC,  
Government of Manipur :

Dear/Sir,

I/We hereby submit the Tender for supply of .....  
..... for the year, 2012-2013.

2. The rates quoted include all taxes except the Central Sales Tax at the rate of 5% (five per cent) percent and Local Sales Tax/ VAT( Value Added Tax) for local firms in Manipur at F.O.R MOBC & SC.
2. I/We have deposited an Earnest Money of Rs. .... ( Rupees.....  
.....) only in the form of call Deposit Receipt drawn in the name of the D.D.O., MOBC & SC, Manipur bearing DAC Receipt No. ....dated .....as prescribed under Clause 9(a) of the Terms and Conditions.
3. I/We hereby agree to all the Terms and Conditions stipulated by the Director of MOBC & SC, Manipur .The quotations are submitted herewith under sealed cover.
4. I/We have noted that overwritten entries shall be deleted unless duly cut or re-written and initiated.
5. The Tenders are duly signed ( no thumb impression shall be affixed).

Encl: As above.

Yours faithfully,

Signature of the Tenderer(s)  
and Address in full.

Witnesses:

1. Name :  
Address :
2. Name :  
Address :

**TERMS AND CONDITIONS FOR SUBMISSION OF TENDER**

**Embroidery/Tailoring :**

**C. Term & conditions.**

- (i). Earnest Money of not less than 5% of the tender amount be deposited to the Directorate in the form of Bank Draft/Bank Guarantee from a Nationalized Bank /Saving Certificate at the time of submission of Tender.
- (ii). Valid Tax Clearance Certificate.
- (iii). Payment only after 100% supply of the items in good conditions.
- (iv). Particulars of the bank account for ECS.
- (v). Authorized Dealership Certificate(s) if the Firm is from outside Manipur.
- (vi). The item should be delivered to the Directorate within 1(one) month of issue of supply orders.
- (vii). The State Government approved orders/letter/certificate to show the genuiness of the firm(s) who have supplied to the different Govt. Department/agencies.
- (viii). Rates should be F.O.R. Imphal inclusive of all applicable Taxes.
- (ix). Technically Embroidery/Tailoring should be IS Marked product code/well known brand

**A. Particulars of the Item :**

- (i). Embroidery /Tailoring machines with standard accessory (foot operated)

From:

M/S.....dated.....

Ref:-

To:- The Director of MOBC & SC, Manipur

Technical Bid or Price Bid

| Sl.No. | Items No | Particulars of the items with specifications | Products offered by the firm | Rate per unit in figure | Rate per unit in words | Approx. Qnty. | Amount |
|--------|----------|--|------------------------------|-------------------------|------------------------|---------------|--------|
| 1      | 2        | 3  | 4                            | 5                       | 6                      | 7             | 8      |
|        |          |  |                              |                         |                        |               |        |

(Signature of the Tenderer)

Address in full.....

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