

GOVERNMENT OF MANIPUR  
DIRECTORATE OF MINORITIES AND OTHER BACKWARD  
CLASSES : MANIPUR

TENDER NOTICE  
Imphal, the 21<sup>st</sup> April, 2015

No. A/127/2014-MOBC(Housing PT-I): In pursuance of the Government letter No.6/5/2014-MOBC(Housing Scheme) dated 1<sup>st</sup> April, 2015 Tenders in two bids system(Technical and Financial) are invited by Director, Minorities and Other Backward Classes, Manipur on behalf of the Governor of Manipur through e-tendering for supply of **corrugated GC Sheets of 0.40 mm thickness and 10ft long** under Housing Scheme of the Department of Minorities and Other Backward Classes, Government of Manipur for the year 2014-15 in two-bid systems (Technical and Price Bids).

2. Tender is to be submitted on-line through e-procurement /tender portal <https://manipur-tenders.gov.in>

**The critical dates of bids are as follows,**

Publishing/downloading Tender Documents	:	12.00 hrs of 04/05/2015
Last date of seeking clarification/pre-bid qualification.	:	14.00 hrs of 20/05/2015
Last date for submission of Bid Security (EMD) as Bank Draft and Tender Fee as Bank Draft both in original	:	14.00 hrs of 03/06/2015
Last date for submission of Tender	:	14.00 hrs of 05/06/2015
Date of opening Technical Bid.	:	11.00 hrs of 08/06/2015
Date of opening of Price Bid.	:	13.00 hrs of 12/06/2015

3. Modification/Amendment/Corrigendum, if any shall **not** be advertised in the newspapers, but shall be uploaded in the website only.

**(Kh. Dineshchandra Singh)**  
**Director/MOBC**  
**Manipur.**

Copy to :-

1. The Secretary to the Hon'ble Chief Minister (i/c MOBC), Manipur for kind information.
2. The Secretary (MOBC), Govt. of Manipur for kind information.
3. The Director, Information and Public Relations, Govt. of Manipur along with 10 (ten) copies of the tender notice for information and wide publicity in local/national dailies. The bill, in triplicate, for publication of the tender notice may be sent in triplicate to the DDO/MOBC, Govt.of Manipur for payment.
4. Dy. Dir (i/c)/DDO/Scheme Officers/Accounts Officer/MOBC, Manipur for information.
5. File concerned/Notice Board.

GOVERNMENT OF MANIPUR  
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CLASSES : MANIPUR

INVITATION FOR BIDS(IFB)  
No. A/127/2014-MOBC(Housing PT-I)

1. The Director, Minorities and Other Backward Classes, Manipur for and on behalf of the Governor of Manipur invites bids for the supply of under mentioned items from Manufacturers, Reputed Govt./Govt. undertakings, Govt. approved Firms, Suppliers, Authorized distributors and dealers as below;

(Rs. In lakhs)

Sl. No.	Scheme/ prog.	Particulars	Estimated cost	EMD (2 %)	Tender fee ( Rs.)	Time allowed for supply.
1.	Housing	GC Sheets of 0.40 mm x 800 mm x 3000 mm.	452.50	9.05	1000/-	2/3 months.

2. Tender is to be submitted on-line through e-procurement /tender portal <https://manipurtenders.gov.in>

**The critical dates of bids are as follows,**

Publishing/downloading Tender Documents	:	12.00 hrs of 04/05/2015
Last date of seeking clarification/pre-bid qualification	:	14.00 hrs of 20/05/2015
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Date of opening of Price Bid.	:	13.00 hrs of 12/06/2015

**3. GENERAL CONDITIONS**

i) Bidding documents may be downloaded from the website <https://manipurtenders.gov.in> from 12.00 hrs. of 04/05/2015. Interested bidders may obtain further information from the same site.

ii) Only on line Submission of the bids is acceptable. Offline submission of the bids in Hard copies is not acceptable & shall not be received. However the originals of the Bank Draft(s)/ Banker's cheque from Nationalized Banks/Scheduled Commercial Banks are to be submitted in hard copies.

iii) All documents /papers uploaded/submitted by the bidder must be legible.

iv) The Tender Fee, non-refundable, is to be in the form of Bank draft only of any Nationalized Bank/Scheduled Commercial Bank payable at Imphal drawn in favor of the Agriculture Officer(DDO), Minorities and Other Backward Classes, Manipur.

v) The Bid Security (EMD) of the amount specified for the specified item is to be in the form of Bank draft of any Nationalized Bank/Scheduled Commercial Bank payable at Imphal drawn in favor of the Agriculture Officer(DDO), Minorities and Other Backward Classes, Manipur.

vi) Bids must be submitted online from 11:00 hrs of 21/05/2015 and shall be accepted up to 14.00 hrs of 05/06/2015. The **Technical Bid** will be opened on 11:00 hrs. of 08/06/2015. The Price Bid of the qualified Technical bidders shall be opened on 13:00 hrs of 12/06/2015. Interested bidders may attend the opening of the bid. If the office happens to be closed on the date of opening of the bid as specified, the bid will be opened on the next working day on the same time and venue.

vii) Interested eligible bidders, if so desire, may seek any clarification from 12:00 hrs of 05/05/2015 to up to 14.00 hrs of 20/05/2015 regarding the Tender from the office of the Authority Inviting Tender. It will be imperative of each bidder to fully acquaint himself of all local conditions and factors that would have any effect on the performance of the Contract. The Department shall not entertain any request for clarification from the bidder regarding such local conditions nor accept any offer conditional to the local factors.

viii) The original copies of the EMD and Tender Fee should be submitted to the Director/MOBC on or before 14:00 hrs of 03/06/2015. No proposal will be accepted in physical form except EMD and Tender Fee. In case EMD and Tender Fee in originals are not received within the specified time, the Bid shall be considered non-responsive and shall not be considered/evaluated.

ix) The Department shall not be responsible for any delay in postal service or disruption of web service.

x) The rates should be inclusive of taxes/vat and F.O.R. Imphal

xi) Uploaded documents of valid successful bidder will be verified with the original documents before signing the Agreement. The valid successful bidder has to provide the originals to the concerned authority on receipt of such letter, which will be sent through registered post or submitted directly to the employer.

xii) Subsequent Corrigendum /Addendum if any shall be available in website indicated above.

xiii) The Authority reserves the right to cancel any or all bids without assigning any reason.

xiv) The bidders must possess Digital Signature Certificate of Class II or Class III for submission of bids through online in the above website.

xv) Other details can be seen in the bidding documents

xvi) Both the Technical Bid and the Price Bid will be opened in the Directorate of MOBC, 1<sup>st</sup> Floor, Secured Office Complex, A.T. Line Imphal, Manipur.

xvii) The successful bidder should arrange its own godown for storing of the items before distribution to the beneficiaries.

xviii) A written **guaranty** from a third party guarantor (usually a **Bank** or an **Insurance Company**) should be submitted by the successful bidder on winning the bid. A performance bond ensures payment of a sum not exceeding the estimated cost of the tender in case the contractor fails in the full performance of the contract.

#### 4. TECHNICAL BID

i) The bidder shall furnish along with the bid, the following:

a) All Bids must be accompanied by scanned copy of Tender Fee and Earnest Money Deposit for the amount specified against the scheme in the form of Demand Draft/Bankers Cheque in favor the Agriculture Officer(DDO), Minorities and Other Backward Classes, Manipur. EMD submitted in any other form or Bids without EMD shall not be accepted. The EMD of the successful bidder shall be retained till completion of supply period but shall not carry any interest. The EMD of unsuccessful bidders will be returned within 30 days after the finalization of the tender.

- b) Duly attested photocopies of manufacturing license/authorized distributorship/dealership certificates.
- c) Duly attested photocopies of current & valid Registration/VAT/CST Certificates.
- d) Duly attested photocopy of PAN Card.
- e) In case of representative of the manufacturer, Authorization letter from the manufacturer for the items quoted.
- f) Bank Account Details.
- g) Audited statement for the last three years.
- h) Certificate of supply of the items to Govt./Govt. undertaking

ii) **WARRANTY**

The product supplied shall be covered under warranty for a period of 1year from the date of supply including replacement of damaged quantity if any, shall be carried out by the supplier at his own cost.

5. **PRICE BID**

a) The rates should be quoted per MT and shall be the landed cost at destination, including packing, forwarding, taxes/duties, freight, insurance, storage charges etc

6. **VALIDITY OF TENDER**

The validity of tender rates shall be 3(three) months from the date of submission.

7. **PAYMENT TERMS**

a) No advance payment shall be made. Payment shall only be made on receipt of part or full materials of the supply order.

b) No payment shall be made for rejected/damaged items which shall be removed and replaced by the supplier within two weeks failing which the rejected/damaged items shall be auctioned at the risk and responsibility of the supplier without any further notice.

8. **DELIVERY CONDITION**

- a) The place of delivery shall be notified before commencing of supplies.
- b) The time allowed for the delivery of materials shall be 2/3 months.

Other details can be seen in the bidding documents.

**(Kh. Dineshchandra Singh)**  
**Director/MOBC**  
**Manipur**

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- 2. 'The Secretary (MOBC), Govt. of Manipur for kind information.
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